

**RAE WATER & SEWER DISTRICT**  
**AGENDA FOR MEETING, June 21, 2023 7pm**

**Call to Order:** President

**Public Comment:**

- Visitors comment period limited to 5 minutes for each individual.

**Minutes:** Secretary

Approval of Minutes from last meeting.

**Treasurer's Report:** Treasurer

Approval of financial report.

**Old Business:**

- The Health Reimbursement Arrangement has been revised, as per Board discussions. Please see attached plan and resolution R-230621. Request motion to approve.
- Ken had a meeting on 5/18/23 with Mike Stenberg from Hyalite Engineering, Brock Athman from Allied, and attorney Susan Swimley from Swimley Law. Susan has submitted a Memorandum Of Understanding (MOU) for review between Rae Water district and the Developers. I have attached the current initial version for the Board to look over and discuss. This process may take a few edits and back and forth to get what both sides are looking for in the future developments in the RAE Water District.
- The Wastewater Request For Qualifications deadline was June 9<sup>th</sup> 2023. We received one submittal back from Craig Madson with Allied Engineering. Allied has teamed up with Hyalite Engineering and Morrison-Maierle, in a joint effort to evaluate our current wastewater system and propose future repairs and expansions needed for the future of the district.

**Manager's Report:** Ken

- Ken, Kevin, and John have constructed and tested the new manifold system for flushing out the Woodland Park infiltration galleries. The manifold system works very well and no treated effluent was spilled onto the ground.
- Val has been working on launching our new website. She has been inputting information into the new website that is pertinent to the RAE Water district. Changeover to the new website should happen within the next few weeks.
- RAE Water experienced a power outage on Sunday and Monday during the Memorial Day weekend. Kevin, John and Dean, were instrumental in keeping the generator running and monitoring the plant processes while we were in emergency operations. The cause of the outage was one of the three-phase fuses blew on the Huffine Ln. power pole that feeds the RAE Water compound. After two days addressing the issue, it has been resolved.
- Falcon Hallow well #2 is up and running. The well was having communication failures, that resulted in not communicating with the automated system. The radio firmware was not letting it communicate. This well has been chlorinated, flushed, and tested before it was put back into service on 06/05/23.

**New Business:**

- Water conservation is very crucial in protecting a precious natural resource. RAE Water district has been implementing suggested water restrictions over the past few years. Ken is recommending that RAE water reissue the water restrictions for the irrigation season of 2023. Ken also further recommends that RAE Water make these restrictions permanent, as the recommendations are plenty of water to maintain a healthy green lawn without overusing our fresh water resource. Further district water conservation is needed, as well as possibly a new Ordinance for RAE Water district water conservation standards. Request further discussion on this subject.
- It is approaching time for our two-year audit. The District will be using Amatics CPA Group to audit FY 2022 and FY 2023. They have done our past three audits. An engagement letter is attached and will need to be signed. It will begin toward the end of September 2023.

**Next Meeting:** The next meeting scheduled for July 19<sup>th</sup> at 7 p.m.

**Adjourn:**