

RAE WATER & SEWER DISTRICT
AGENDA FOR MEETING, September 20th, 2023 7pm

Call to Order: President

Public Comment:

- Visitors comment period limited to 5 minutes for each individual.

Minutes: Secretary

Approval of Minutes from last meeting.

Treasurer's Report: Treasurer

Approval of financial report.

Old Business:

- Memorandum Of Understanding between RAE Water District has been finalized through Hyalite engineering and our attorney Susan Swimley. Requesting discussion on MOU for any recommended changes. If no changes are needed, then I am recommending a vote for approval.
- Wastewater PER scope of work is still being processed by the three Engineering groups. Once we have to cost projections then we will present it to the Board for approval.
- Architecture 118 is in the process of finalizing the RAE Water main office expansion plans. We are waiting still waiting for cost estimations from them. Plans have been submitted to five general contractors to get a reasonable project budget projection. This is not a bid package for the project. Once we have to project estimated cost, it will be presented to the Board for approval.

Manager's Report: Ken

- King Arthur Park is replacing 6 leaking water lines in the trailer park. Once this round of repairs is completed RAE Water will conduct another leak detection survey of King Arthur Park to determine which other lines need to be repaired.
- Irrigation in the District has been declining. Many of the residents are in the process of blowing out their irrigation systems for the winter. Ken has noticed a significant decline in water demand. Ken and Kevin have also responded to calls for assistance with some high-water use residents. Most of which were coming from leaks in sprinkler systems.
- Ken has coordinated with Dave Lyons Excavation about 6 Fire Hydrants that need to be replaced in RAE Subdivision. The existing hydrants are from 1978 and have a leaking main valve at the bottom of the hydrant. Due to the difficulty in getting replacement parts it is advantageous to the district to replace them with new hydrants. That work will start early October, and notices to RAE Subdivision residents have been posted.
- Val has been working with Morgan Scarr from Amatics CPA Group on the mandatory two-year District audit. Preliminary audit preparation information has been submitted to Morgan, and their projected contract start date is 09/25/2023.

- Val has contacted BMS in reference to online bill pay. There are currently beta testing the process. It should be available in a couple months.

New Business:

- Denny Menholt Honda dealership has requested annexation into RAE Water District. RAE Water district currently provides fire flow services through Easton Companies fire booster building. Denny Menholt Honda will be using their existing domestic well for irrigation purposes. Honda has already paid for water services in the past, they will need to pay for the development fees, water right fees, and new Wastewater hookup fees. All fees will be laid out in a new service agreement resolution. Request first reading of Ordinance O-230920.
- A new Service Agreement has been drafted by the District's attorney Susan Swimley for RAE Water District in relation to the Developer and District MOU agreement. Attached is a blank Service Agreement for the Boards review and discussion.

Next Meeting: The next meeting scheduled for October 18th at 7 p.m.

Adjourn: