

RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
January 18, 2023 at 7 pm

Present:

Perry Hofferber, Board President
Nikki Penniman, Vice President
Andrew Williamson, Board Member
Bob Ingram, Board Member

Ken Ridgway, District Manager
Val Nolan, Secretary
Craig Madson, Allied Engineering
Brock Athman, Allied Engineering

ORDER OF BUSINESS:

The meeting was called to order at 7:10 by Perry Hofferber, Board President. The meeting was held in the maintenance building at RAE Water District.

PUBLIC COMMENT: Craig Madson and Brock Athman were available for questions concerning the Sierra Vista subdivision subdivisions.

APPROVAL OF MINUTES:

The minutes from the December 2022 board meeting were reviewed. A motion to approve the December 2022 minutes was made by Rich McLane and seconded by Bob Ingram. The motion passed unanimously.

TREASURER'S REPORT:

The treasurer's report was reviewed for December 2022. There was a payment noted for Morrison Maierle, engineers who are working on solids handling as well as a final check for David King, retired District Manager and associated taxes. It was also noted that we have received the \$15,000 grant money for the water PER. It was deposited in January. A motion was made by Nikki Penniman and seconded by Andrew Williamson to approve the treasurer's report. The motion passed unanimously.

OLD BUSINESS:

- Ordinance No. O-221206 annexation for the Sierra Vista subdivision has been read and on approved on the first reading on December 6, 2022. A second reading was done by President Perry Hofferber at this board meeting. A motion was made by Rich McLane to approve the ordinance and seconded by Andrew Williamson. The motion carried with four votes to approve and one vote against.
- If Ordinance No. O-221206 is approved by the board after the second reading, the board will need to consider approve the Sierra Vista Subdivision Phase 1. The Sierra Vista Service agreement was changed on page 3 paragraph A from 1.0 acre-feet to 0.213 acre feet per resolution number R-180321. A motion was made by Rich

McLane to approve the Sierra Vista service agreement and seconded by Nikki Penniman. The motion carried unanimously.

- Request to approve resolution R-230118 adopting the water system PER completed by Pat Murtaugh. A motion was made by Andrew Williamson to adopt the PER completed by Pat Murtaugh of Montana Water Engineering, PC. This was seconded by Bob Ingram. The motion carried unanimously.

MANAGERS REPORT: (Ken highlighted the Manager’s Report-attached)

- Ken has officially taken the seat as Manager of the District. We are currently in the process of switching over names with all external departments and agencies to reflect the Manager change. We are also in the process of rearranging the main office and maintenance office to better suit the needs of workspace until a main office expansion can be accomplished. Discussion was held concerning office expansion and Ken has been asked to submit ideas.
- Pat Murtaugh has completed the water PER and is requesting that the board review the letter and final report.
- Ken is still in the process of hiring an operator and has several individuals interested.
- Ken was also asked to submit wastewater flows monthly and also resend the landscape ordinance.

NEW BUSINESS:

- The March MRWS conference was discussed. It will be held March 22nd through the 24th, 2023. A head count was requested. We have five rooms reserved. Bob Ingram and Perry Hofferber requested to attend. Nikki will let us know. Ken and a new employee, Kevin, will be attending.
- Ken was also asked to start the process of obtaining engineering for a Wastewater PER.

NEXT MEETING: The next meeting will be held February 15, 2023.

ADJOURN: Nikki Penniman motioned to adjourn the meeting at 8:37 and this was seconded by Rich McLane. The motion passed unanimously.

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Attached: Manager’s Report: Manager

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- Pat Murtaugh has completed the water PER and is requesting that the board review the letter and the final report.
- Ken is still in the process of hiring an operator.