

RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
April 17, 2024 at 7 pm

Present:

Perry Hofferber, President
Nikki Penniman, Vice President
Rich McLane, Board Member
Andrew Williamson, Board Member
Bob Ingram, Board Member

James Connolly, Hyalite Engineers
Mike Stenberg, Hyalite Engineers
Ken Ridgway, General Manager
Val Nolan, Secretary
James, McGuire Water
Eric, McGuire Water

ORDER OF BUSINESS:

The meeting was called to order at 7:08 by Nikki Penniman, Vice President. The meeting was held in the maintenance building at RAE Water District.

PUBLIC COMMENT: No public comment was made.

APPROVAL OF MINUTES:

The minutes from the February 2024 board meeting were reviewed. A motion to approve the February 2024 board minutes was made by Perry Hofferber and seconded by Rich McLane. The motion passed unanimously.

TREASURER'S REPORT:

- Payments for repairs, meter parts, and Bish's cleanup from wastewater spill was noted. We also made payments to Allied Engineering for \$18,231 for wastewater PER and Xtreme Restoration for leak repair on Gareth Way in King Arthur Park. A motion was made by Rich McLane and seconded by Andrew Williamson to approve the financial report for February and March 2024. The motion passed unanimously.
- Purchasing more CDs was addressed. The board suggested we wait until we see the cost for any upcoming wastewater repairs or construction. This can be discussed at future board meetings.
- Online bill pay is in progress. It was suggested to have Susan Swimley, attorney, review the contract concerning online bill pay prior to committing to this process. It will take several more months.

OLD BUSINESS:

- A meeting was held with Hyalite Engineers and CS Structures and RAE Water staff about the main office expansion project concerning parking, access to the site and general construction questions. They are expected to start in a couple weeks.

- A discussion was held with Hyalite Engineers, James Connolly and Mike Stenberg, concerning the proposed water tank site and different water tank options with particular interest in the single pedestal water tank. Brochures were handed out. There are many aspects to consider with the water tank, including a substantial cost to maintain the water tank for RAE Water District. Eric and James, with McQuire Iron, explained the advantages of the single pedestal tank and discussed size, maintenance and safety issues. This will be discussed further.

MANAGERS REPORT: Ken

- Ken, Kevin and Perry attended the Montana Rural Water Conference in Great Falls in March. This is a great opportunity for training and networking with other districts around the state and gives great insight on new technologies.
- King Arthur Park performed a leak repair at KAP 47. Water from this leak was surfacing and flooding the residents' back yard.
- Sierra Vista Phase 1 has begun with infrastructure installation. Sierra Vista phase 1 has been annexed and is under a service agreement.
- On February 21st of this year a representative from Montana Department of Labor Health and Safety conducted a 3-year worksite inspection. There were several items that needed to be addressed including an OSHA form and fire extinguishers. These items have been corrected.

NEW BUSINESS:

- Woodland Park Phase 6 has submitted a service agreement to monetize the subdivision system impact fee. This will only serve as monetary value to use for the RAE Water system expansion at this time. No construction on this phase has been approved. A motion was made by Andrew Williamson to approve the service agreement and seconded by Perry Hofferber. The motion passed unanimously.

NEXT MEETING: The next meeting will be held May 13th, 2024.

ADJOURN: Rich McLane motioned to adjourn the meeting at 8:33 and this was seconded by Andrew Williamson. The motion passed unanimously.

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Manager's Report:

- Ken and Kevin attended the Montana Rural Water Systems annual water conference in Great Falls MT. This is a great opportunity for training and networking with other districts around the state and also gives excellent insight on new technologies.
- King Arthur Park performed a leak repair at KAP 47. Water from this leak was surfacing and flooding the residents back yard.
- Sierra Vista phase 1 has begun with infrastructure installation. Sierra Vista phase 1 has been annexed and also under a service agreement.
- On February 21st a representative from Montana Department of Labor Health and Safety conducted a 3-year worksite inspection.