

**RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**April 16th, 2025 at 7 pm**

Present:

Andrew Williamson, Board President  
Nikki Penniman, Vice President  
Rich McLane, Board Member  
Bob Ingram, Board Member  
Perry Hofferber, Board Member

Ken Ridgway, Manager  
Val Nolan, Secretary/Treasurer

**ORDER OF BUSINESS:**

The meeting was called to order at 7:01 by Andrew Williamson, Board President. The meeting was held in the maintenance building at RAE Water District.

**PUBLIC COMMENT:**

**APPROVAL OF MINUTES:**

The minutes from the February 2025 board meeting were reviewed. A motion to approve the February 2025 minutes was made by Nikki Penniman and seconded by Perry Hofferber. The motion passed unanimously.

**TREASURER'S REPORT:**

- The treasurer's report for February and March were reviewed. Several payments were pointed out for pipe repair in the garage, garage heater repair, blower repair and generator engine repair for Woodland Park generator. The totals for these items repaired over the past six months is approximately \$60,000. It was noted that Sierra Vista Phase 1 has begun construction and approximately 52 lots have been sold and we have collected SIF fees on those lots. Discussion was held on accounts receivable and suggestions on moving forward with late payers. A motion to approve the February and March financial reports was made by Nikki Penniman and seconded by Rich McLane. The motion passed unanimously. Please see Attachment A included in April meeting minutes.

**OLD BUSINESS:**

- A District Rate Schedule was presented to the board for further discussion. The items on the schedule will be further defined and we will discuss again at the May 2025 Board meeting.
- Water tank MOU agreement is still in progress through both parties' lawyers. Andrew Williamson reported on the county meeting concerning the 402-exemption presented by the developers. The exemption was granted concerning height of the water tower.

**MANAGERS REPORT:** Ken

- RAE Water booster building sustained damage during 2025 winter storms. A claim was made to the District's insurance company. Repairs are complete. Xtreme Restoration performed the work. The insurance company paid RAE Water and we paid Xtreme Restoration for a cost to the District of \$2,500 for deductible.
- Woodland Park life station generator has been repaired and is back up and running.
- Another blower has failed in the blower building. Replacement blowers have been ordered. Work was done by Ken and RAE Water operators to try and repair them. They were not able to be repaired so three new ones were ordered.
- Maintenance building roof has started to separate. Investigation and repairs are in progress. Ken stated that the roof was properly done during construction. We had a change in construction companies and this was overlooked.
- Water service line leak has been located at the Hyalite Fire District Gooch Hill Rd. station and is awaiting repairs. King Arthur is responsible for these repairs. A question was asked on how it will affect our water loss. Ken will report back next month.

**NEW BUSINESS:**

- Val's outlook email was affected by spam. It appeared to have sent an email through our Montana Opticom email account. Cybersecurity was discussed. Val's computer will be taken to RAM Computer to be scanned and updated. We will be updating our computers and pursuing a different way to handle emails and possibly changing internet providers.

**NEXT MEETING:** The next meeting is scheduled for May 21<sup>st</sup>, 2025 at 7 p.m.

**ADJOURN:** Perry Hofferber motioned to adjourn the meeting at 8:35 and this was seconded by Rich McLane. The motion passed unanimously.

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