

RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
May 13, 2024 at 7 pm

Present:

Perry Hofferber, President
Rich McLane, Board Member
Bob Ingram, Board Member
Val Nolan, Secretary

James Connolly, Hyalite Engineers
Mike Stenberg, Hyalite Engineers
Ken Ridgway, General Manager

ORDER OF BUSINESS:

The meeting was called to order at 7:00 by Perry Hofferber, President. The meeting was held in the maintenance building at RAE Water District.

PUBLIC COMMENT: Mike Stenberg and James Connolly from Hyalite Engineers presented a Pre-Design Investigation Summary on the Water System Expansion. Packet is available at the office. This was concerning the water needs and storage tank in Woodland Park/Falcon Hollow subdivisions. They feel the 300,000 gallon storage tank with fit our needs. They are currently working on an additional well.

APPROVAL OF MINUTES:

The minutes from the April 2024 board meeting were reviewed. A motion to approve the April 2024 board minutes was made by Rich McLane and seconded by Bob Ingram. The motion passed unanimously.

TREASURER'S REPORT:

- Payments for outfall charges to DEQ of \$4,300.00, more repair on 168 Gareth Way for \$8,268.00 and Hyalite Engineers for office expansion of \$19,894.75 were made. The other expenditures were typical for the month. A motion was made by Bob Ingram and seconded by Rich McLane to approve the financial report for April 2024. The motion passed unanimously.
- Black Mountain Software is continuing to move forward with online bill pay. We are now on the Cloud with BMS, which is internet dependent. It will allow for the online payments to be in real time and post to the system. We will be submitting paperwork for them to move forward with the BMS pay system.

OLD BUSINESS:

- James Connolly presented an update on the water system expansion as noted above in Public Comment.

- Hyalite Engineering is working on maps of the District that will show approved and future numbers of lots per subdivisions and phases for everyone involved to be clear on district boundaries.

MANAGERS REPORT: Ken

- CS Structures, Inc. has obtained the approved land use permit as well as the approved building permit. Office expansion excavation is slated to start Tuesday or Wednesday of this week.
- Ken is working on a flyer for the district so the customers are more informed on recent changes and updates to the District. It was suggested to make it simple for the reader. It will include water restrictions, email billing/online bill pay, etc.

NEW BUSINESS:

- Denny Menholt Honda Service Agreement. Discussion was held to make sure sand/oil filters were in place at Honda as previously discussed, to protect our collection system. We have annexed Denny Menholt Honda into the district previously. A motion was made by Rich McLane to approve the service agreement and seconded by Bob Ingram. The motion passed unanimously.

NEXT MEETING: The next meeting will be held June 19th, 2024.

ADJOURN: Rich McLane motioned to adjourn the meeting at 7:37 and this was seconded by Bob Ingram. The motion passed unanimously.

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Manager's Report:

- C. S. Structures has obtained the approved Land Use Permit as well as the approved Building permit. Office expansion excavation is slated to start Tuesday or Wednesday of this week.
- Ken is working on a flyer for the district, so the customers are more informed on recent changes and updates to the Water District.