

**RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**May 21st, 2025 at 7 pm**

Present:

Andrew Williamson, Board President  
Nikki Penniman, Vice President  
Rich McLane, Board Member  
Bob Ingram, Board Member  
Perry Hofferber, Board Member

Ken Ridgway, Manager  
Val Nolan, Secretary/Treasurer

**ORDER OF BUSINESS:**

The meeting was called to order at 7:02 by Andrew Williamson, Board President. The meeting was held in the maintenance building at RAE Water District.

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MINUTES:**

The minutes from the April 2025 board meeting were reviewed. A motion to approve the April 2025 minutes was made by Nikki Penniman and seconded by Perry Hofferber. The motion passed unanimously.

**TREASURER'S REPORT:**

- The treasurer's report for April 2025 was reviewed. Payments for the final office furniture invoice, booster building repair with insurance reimbursement, office expansion and purchase for blowers were discussed. It was also mentioned that we received multiple SIF payments for Sierra Vista Subdivision. A motion to approve the April financial report was made by Rich McLane and Bob Ingram. The motion passed unanimously.
- A motion was made by Perry Hofferber to approve signers on our bank accounts adding Andrew Williamson, Board President, to the accounts and to remove himself, Perry Hofferber and any name not included below. These accounts include First Interstate Bank checking ending in 6883 and money market (bond acct) 3610. The signers on these two accounts are Andrew Williamson, Nikki Penniman, Rich McLane, Ken Ridgway, and Val Nolan-**only**. The other bank account changes have been approved previously. The motion passed unanimously.

**OLD BUSINESS:**

- A District Rate Schedule was presented to the Board last month for discussion. Fees were agreed upon. A motion to approve R-250521 was made by Nikki Penniman and seconded by Bob Ingram. The motion passed unanimously.

- Water tank MOU agreement is still in progress through both parties' lawyers.

**MANAGERS REPORT:** Ken

- Cybersecurity updates are in progress through RAM Computer Services for the district work computers and through InControl for our SCADA computer.
- A police report was made with the Gallatin County Sheriff's office regarding our email phishing scam hack that occurred on April 15, 2025.
- Blowers have been replaced and all 4 are back up and in service. We have one available spare.
- Western Skies Landscapes will be finishing the landscape around the office building. This is not part of the original bid. It will be an additional cost around \$4,500.00. It was requested that Ken obtain a diagram from the landscape company. It was also suggested to request drought resistant shrubs to give our customers an idea on what to plant.
- RAE Subdivision well is having production issues and there is a slight decline with the laundry well and clubhouse well production. Ken is working with Brock Athman at Allied Engineering. Cost of well-rehabilitation is approximately \$65,000.00 each and this would likely need to be done within the next five years. It was determined that the RAE Subdivision well had a problem with the meter. It produces 90 gallons per minute. The meter will need to be replaced to properly measure output.

**NEW BUSINESS:**

- Discussion was held concerning the picture on the tower and to make sure RAE Water District will have a say in the color, etc. Ken will contact the engineers to verify.
- Rich McLane stated he would be unable to attend the June meeting. He will be excused.

**NEXT MEETING:** The next meeting is scheduled for June 18th, 2025, at 7 p.m.

**ADJOURN:** Rich McLane motioned to adjourn the meeting at 7:44 p.m. and this was seconded by Bob Ingram. The motion passed unanimously.

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