

**RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**June 19, 2024 at 7 pm**

Present:

Nikki Penniman, Vice President  
Rich McLane, Board Member  
Bob Ingram, Board Member  
Andrew Williamson, Board Member  
Val Nolan, Secretary/Treasurer

James Connolly, Hyalite Engineers  
Mike Stenberg, Hyalite Engineers  
Ken Ridgway, General Manager  
Kevin Cook, Developer (RAE Water  
Project, LLC)  
Cori Cook, Guest

**ORDER OF BUSINESS:**

The meeting was called to order at 7:01 by Nikki Penniman, Vice President. Perry Hofferber, President, notified the board on June 18<sup>th</sup>, 2024, that he was unable to attend. The meeting was held in the maintenance building at RAE Water District.

**PUBLIC COMMENT:**

**APPROVAL OF MINUTES:**

The minutes from the May 2024 board meeting were reviewed. A motion to approve the May 2024 board minutes was made by Andrew Williamson and seconded by Bob Ingram. The motion passed unanimously.

**TREASURER'S REPORT:**

- Payments for office expansion engineering services of \$14,000 along with \$1,800.00 to the US Post office for monthly billings cards were noted. There was also a payment to Allied Engineering of \$24,050 for Wastewater. It was noted that accounts payable is higher than normal. It was noted this includes an upcoming payment to CS Structures for work done on office expansion of \$19,732. A motion was made by Rich McLane and seconded by Bob Ingram to approve the financial report for May 2024. The motion passed unanimously.
- Black Mountain Software is continuing to move forward with online bill pay. An online payment button will be available on the website in the next 30-60 days. There will be processing/convenience fees charged to the customer.

**OLD BUSINESS:**

- James Connolly presented an update on the water system expansion and Wastewater PER. They will be doing some smoke testing and camera work to find sources of I&I (inflow/intrusion and infiltration) for WW PER. James has discussed with Ken posting on doors of customers who will be affected.

- An update was given concerning water expansion with two new wells, location of the wells and discussion on the proposed water tank. See New Business.
- Hyalite Engineers presented a map of the district showing current and future hookups. Request was made to update further as far as homes per subdivision, etc.
- Discussion was held concerning the upcoming flyer to be sent out to district customers and to remind them of water restrictions. It will include information about online bill pay also.

**MANAGERS REPORT:** Ken

- CS Structures, Inc. has begun construction on the RAE Water Office expansion. It is moving along quickly. The walls are up and trusses have been delivered.
- Woodbury Gove subdivision infrastructure has been installed and awaiting on the pre-paving walk through.
- Sierra Vista subdivision is currently installing infrastructure, also waiting on a pre-paving walk through.
- The Titus Twister system has been installed in the Ressler lift station three weeks ago. This has made a large difference. There is now less foam in the lift station. There has also been a notable decrease of foam in our basins. More time is needed to assess the system.
- Dean has completed the RAE Water Consumer Confidence Report (CCR). This must be made public by June 30<sup>th</sup> every year.

**NEW BUSINESS:**

- Discussion and vote on Resolution R-240619 water storage tank. Discussion was held concerning the resolution. A request was made for our attorney to review the resolution in general and for RAE Water District liability. The engineers from Hyalite Engineers and developer Kevin Cook provided information concerning proper documents and easements. A motion was made by Rich McLane to table the resolution vote for further review. This was seconded by Andrew Williamson. The motion passed unanimously.

**NEXT MEETING:** The next meeting will be held July 17th, 2024, at 7 p.m.

**ADJOURN:** Rich McLane motioned to adjourn the meeting at 8:02 and this was seconded by Bob Ingram. The motion passed unanimously.

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