

RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
July 17, 2024 at 7 pm

Present:

Perry Hofferber, President
Nikki Penniman, Vice President
Rich McLane, Board Member
Bob Ingram, Board Member
Andrew Williamson, Board Member

Karl Cook, Developer
James Connolly, Hyalite Engineers
Mike Stenberg, Hyalite Engineers
Ken Ridgway, General Manager
Val Nolan, Secretary/Treasurer

ORDER OF BUSINESS:

The meeting was called to order at 7:03 by Nikki Penniman, Vice President. The meeting was held in the maintenance building at RAE Water District.

PUBLIC COMMENT:

APPROVAL OF MINUTES:

The minutes from the June 2024 board meeting were reviewed. A correction was requested on ORDER OF BUSINESS section to change to read Nikki Penniman, Vice President. A motion to approve the June 2024 board minutes with the correction was made by Andrew Williamson and seconded by Perry Hofferber. The motion passed unanimously.

TREASURER'S REPORT:

- Payments for office expansion, CS Structures Pay App 2 of \$19,731.50 and engineering services of \$10,163 for Wastewater PER was noted. A motion was made by Rich McLane and seconded by Bob Ingram to approve the financial report for June 2024. The motion passed unanimously.
- Online bill pay is now available on the raewater.com web site. This went live on 7/16/2024. It will likely show more activity after we bill in July and send out the flyer as discussed.

OLD BUSINESS:

- An update was given concerning water expansion consisting of, likely, two new wells. Red Tiger Drilling is to begin drilling a production well soon. Water tank discussion will continue in August. RAE Water District has not been able to obtain legal review of the resolution R-240619 (water tank) so this will be discussed further in August. In relation to the Wastewater PER, Hyalite Engineering conducted a smoke test to look for leaks within the

wastewater system. They mainly found smoke coming from underneath trailers in King Arthur and found small issues. They will continue working on the PER.

- Hyalite Engineers presented a map of the district showing current and future hookups. Request was made to identify approved homes on the map in the appropriate section.
- Ken spoke with In-Control and they are working to make sure we have cyber security in place.

MANAGERS REPORT: Ken

- CS Structures, Inc. is progressing with the office expansion. The electricians have begun installing electrical wires. James Connolly with Hyalite Engineers stated there is a new project manager on the expansion. A request was made for an updated timeline for completion.
- Woodbury Gove has completed paving of the subdivision.
- Falcon Hollow Well #1 failed. Potts Drilling replaced the pump, motor, check valve and a section of pipe with a hole in it. This took about a week, which was fortunate given the heat has increased water use.
- RAE water has a hired a new District Operator. He will begin July 29th, 2024. Request was made for him to come to the next meeting for introduction.

NEW BUSINESS:

- Fiscal year 2024/2025 draft budget review and discussion. Budget items were discussed with a few suggestions and questions. The board will review further and discuss and approve/disapprove in August.
- HRA correction discussed per auditor. This will be reviewed and approved/disapproved in August.
- Capital improvement projection discussion and review. Upcoming expenditures for capital and repair and replacement were discussed including finishing office expansion and wastewater PER. It was discussed to increase the dollar amount limit we use for capitalizing items.

NEXT MEETING: The next meeting will be held August 21st, 2024, at 7 p.m.

ADJOURN: Rich McLane motioned to adjourn the meeting at 8:25 and this was seconded by Perry Hofferber. The motion passed unanimously.

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