

RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
August 21st, 2024 at 7 pm

Present:

Perry Hofferber, President
Bob Ingram, Board Member
Andrew Williamson, Board Member
Ken Ridgway, General Manager

Brock Athman, Allied Engineering
James Connolly, Hyalite Engineers
Brad Hammerquist, Morrison/Maierle
Val Nolan, Secretary
Colbie Burghart, Operator

ORDER OF BUSINESS:

The meeting was called to order at 7:00 by Perry Hofferber, Board President. The meeting was held in the maintenance building at RAE Water District. Rich McLane and Nikki Penniman were unable to attend and were excused.

PUBLIC COMMENT:

APPROVAL OF MINUTES:

The minutes from the July 2024 board meeting were reviewed. A motion to approve the July 2024 board minutes was made Bob Ingram and seconded by Andrew Williamson. The motion passed unanimously.

TREASURER'S REPORT:

- Payments for office expansion, CS Structures Pay App 3 of \$24,510.50 and water line repair at 191 Launfal Lane for \$15,618.00. Other payments for the month were typical. A motion was made by Andrew Williamson to approve the July 2024 financial report and seconded by Bob Ingram. The motion carried unanimously.
- Val noted the online bill pay is up and running. We have had around 80 customers use it so far, will likely increase in the future.

OLD BUSINESS:

- An update by James Connolly was given concerning water system expansion. Our attorney, Susan Swimley, is working with Andy Willett, attorney for developer, on the MOU to address the cost of land for the water tank and easements. A resolution will be coming soon.
- An update on the Wastewater PER was given by James Connolly, Brock Athman, and Brad Hammerquist, representing the three engineering firms working together on wastewater improvements. They have completed most of the field work. Brock stated the land near the basins and WW plant is constantly wet therefore making it difficult to obtain data. The

intention is to have a compilation of data from the three engineering firms to discuss towards the end of September. Brad Hammerquist also discussed his handout on PER Alternatives, including ozone pretreatment, possible MBR (membrane) treatment instead of SBR, effluent disinfection, etc. They will contact DEQ for more accurate numbers concerning per household wastewater numbers.

- James Connolly, Hyalite Engineers, reported the office addition is coming along and the new completion date should be mid September 2024.
- Review, discussion, vote on Fiscal year 24/25 Budget Resolution R-240821. A motion was made by Andrew Williamson to approve the Budget Resolution R-240821. This was seconded by Perry Hofferber. The motion carried unanimously.
- Review, discussion, vote on Fiscal 24/25 Capital Improvements Plan Resolution R-240821A. A motion was made by Andrew Williamson to approve R-240821A. This was seconded by Bob Ingram. The motion carried unanimously.
- Review, discussion, vote on HRA policy updated, Resolution R-240821B. A motion was made by Andrew Williamson to approve Resolution R-240821B. This was seconded by Bob Ingram. The motion carried unanimously.
- Review, discussion, and vote on Fixed Assets Capitalization Value, Resolution R-240821C. A motion was made by Bob Ingram to approve Resolution R-240821C. This was seconded by Andrew Williamson. The motion carried unanimously.

MANAGERS REPORT: Ken

- CS Structures, Inc. is progressing with the office expansion. Siding, windows, HVAC, and some electrical has been completed. Roofing was completed this week, interior work to follow.
- A service line repair was completed at 104 Dogwood. This was an expensive dig due to main location from the curb stop and soil conditions. There is still work to do on driveways.
- District flyers have been mailed to our customers concerning conservation, email and online bill pay.

NEW BUSINESS:

- New item that was not on the agenda. Discussion was briefly held about Christmas dinner and will be discussed/decided in September to make reservations in a timely manner.

NEXT MEETING: The next meeting will be held September 18th, 2024, at 7 p.m.

ADJOURN: Andrew Williamson motioned to adjourn the meeting at 8:13 and this was seconded by Bob Ingram. The motion passed unanimously.

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