

RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
October 18, 2023 at 7 pm

Present:

Perry Hofferber, Board President
Andrew Williamson, Board Member
Rich McLane, Board Member
Mike Stenberg, Hyalite Engineering
Brad Hammerquist, Morrison Maierle

Bob Ingram, Board Member
Ken Ridgway, Manager
Val Nolan, Secretary
Brock Athman, Allied Engineering

ORDER OF BUSINESS:

The meeting was called to order at 7:00 by Perry Hofferber, Board President. The meeting was held in the maintenance building at RAE Water District.

PUBLIC COMMENT: No public comment was made.

APPROVAL OF MINUTES:

The minutes from the September 2023 board meeting were reviewed. A motion to approve the September 2023 minutes was made by Andrew Williamson and seconded by Rich McLane. The motion passed unanimously.

TREASURER'S REPORT:

The treasurer's report was reviewed for September 2023. RAE Water District received \$350,000, in September, of the \$400,000 ARPA grant award from Gallatin County. A new quarterly report was submitted and hopefully we will receive the other \$50,000 shortly.

- Amatics CPA Group is currently working on our mandatory two-year District audit and it will be completed in November.
- Ken and Val plan to meet with Paul Anthony Holt of Stifel Nicolaus to confer about safe investment opportunities for a portion of our Stifel accounts. Information was given to the Board on our current rates of return at Stifel Nicolaus. In response to a Board question last month on the liquidity of STIP, it takes 24 hours to withdraw/sell funds and transfer to RAE Water bank account.

A motion to approve the treasurer's report was made by Rich McLane and seconded by Bob Ingram. The motion passed unanimously.

OLD BUSINESS:

- Wastewater PER scoping of work has been completed. Requesting review and approval to proceed with the 2023/2024 Wastewater PER report. Discussion was held with Mike, Brock and Brad who represent the engineering firms involved in the PER. It is noted that once the Wastewater PER is completed it would support funding applications for approximately 15-20 years. Time frame for completion is approximately 1 year. A motion was made by Andrew Williamson to proceed with preparation of the PER report. This was seconded by Rich McLane. The motion carried unanimously.
- Architecture 118 has completed the RAE Water District office expansion plans. We have received budget projections ranging from \$150,000 to \$300,000. District Manager recommends budgeting \$250,000 for this project. A motion to approve the budget amount of \$250,000 was made by Rich McLane and seconded by Andrew Williamson. The motion carried unanimously.
- Denny Menholt property annexation Ordinance has been reviewed and updated by RAE Water attorney Susan Swimley. Susan added language to the Ordinance to include using the Honda property well for irrigation and added language to make sure there is a sand oil separator installed and maintained. Requesting review and the first reading of Ordinance O-230920. A motion was made by Rich McLane to approve the first reading of Ordinance O-230920 and seconded by Bob Ingram. The motion carried unanimously.

MANAGERS REPORT: Ken

- Dave Lyons Excavation will be starting RAE Subdivision fire hydrant repair this week. The 6 leaking hydrants will be replaced with new Mueller Fire hydrants.
- Kevin, Dean and John attended MSU fall water school to earn continued education credits. Kevin took his water distribution operator test.
- RAE Water Christmas party ideas should be discussed. Discussion was held. It was decided we will have a Christmas party in the maintenance shop and have it catered.

NEXT MEETING: The next meeting will be held November 15th, 2023 at 7 pm.

ADJOURN: Rich McLane and Andrew Williamson motioned to adjourn the meeting at 7:50 and this was seconded by Bob Ingram. The motion passed unanimously.

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Manager's Report:

- Dave Lyons Excavation will be starting RAE Subdivision fire hydrant repair this week. All 6 leaking Kennedy fire hydrants will be replaced with new Mueller Fire hydrants. The Mueller fire hydrant is what RAE Water has throughout the District.
- Kevin, Dean, and John attended the MSU fall water school. This school provides Continuing Education Credits (CEC) required to maintain operator certification. Kevin also took his water distribution operator test on the last day of the school.
- Rae Water Christmas party ideas should be discussed so we can get reservations in before venues fill up.