

RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 16, 2022 at 7 pm

Present:

Perry Hofferber, Board President
Rich McLane, Board Member
Andrew Williamson, Board Member
Nikki Penniman, Vice President
Bob Ingram, Board Member
Pat Murtaugh, Mt. Water Engineering

Ken Ridgway, Operator
David King, General Manager
Val Nolan, Secretary
Mike Stenberg, Hyalite Engineering
Craig Madson, Allied Engineering
Brock Athman, Allied Engineering

ORDER OF BUSINESS:

The meeting was called to order at 7:03 by Perry Hofferber, Board President. The meeting was held in the maintenance building at RAE Water District.

PUBLIC COMMENT: Pat Murtaugh with Mt. Water Engineering gave the Water System Preliminary Engineering Report for the purpose of a public hearing concerning the PER. Copies of the Preliminary Engineering Report (PER) are available at the District office.

APPROVAL OF MINUTES:

The minutes from the October 2022 board meeting were reviewed. A motion to approve the October 2022 minutes with corrections was made by Rich McLane and seconded by Andrew Williamson. The motion passed unanimously.

TREASURER'S REPORT:

The treasurer's report was reviewed for October 2022. There were several payments noted for Falcon Hollow #2, Morrison Maierle for solids dewatering and payments for water line repair. A motion was made by Andrew Williamson and seconded by Rich McLane to approve. The motion passed unanimously.

OLD BUSINESS:

- Update on District Manager selection. Board President Perry Hofferber announced that the Board of Directors have agreed to offer the District Manager position to Ken Ridgway, current lead operator for the district. He has accepted.
- Cloverleaf Land & Development, LLC has submitted a Petition for Annexation for the Sierra Vista Subdivision. The first phase will be for 60 houses and will include sufficient land for the District to install a water supply well.

When the District approves annexation requests, two documents are typically part of the process: 1) there is an ordinance passed to expand the District to include the new land, and 2) there is a Service Agreement approved that allows the subdivision to be connected to the District's water and sewer infrastructure.

After review, **request approval** of Ordinance No. O-221019, expanding the District to include the new land. Rich McLane made a motion to table the approval pending technical edits. This was seconded by Andrew Williamson. There were four votes for the approval and one vote against. Motion carried.

After review, **request approval** of Service Agreement for Sierra Vista Subdivision Phase 1. Andrew Williamson motioned to table the approval pending technical edits. This was seconded by Nikki Penniman. Motion passed unanimously.

MANAGERS REPORT: (David highlighted the Manager's Report-attached)

- The new Ultra-Violet (UV) disinfection wipers for Falcon Hollow 2 well malfunctioned. The manufacturer representative came out and took it apart. The new parts to fix it are on order. The unit is still under warranty.
- Ken and I are meeting regularly to make a smooth transition. He has put together a check list of items to cover and we are working through them.
- Dean and John attended MSU fall water school last month for training
- **Attached** are the wastewater flow data requested at least meeting.

NEW BUSINESS:

- Discuss whether or not to re-instate the tradition of the District Holiday dinner. Discussion was held and it was decided to try and make a reservation for Christmas dinner at either the Mint, Tanglewood or The Jump. Val will call the restaurants to see what is available.

NEXT MEETING: The next meeting will be held in December. It is dependent upon Christmas dinner reservations and will be posted when the decision is made.

ADJOURN: Andrew Williamson motioned to adjourn the meeting at 9:14 and this was seconded by Nikki Penniman. The motion passed unanimously.

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Attached: Manager's Report: Manager

- The new Ultra-Violet (UV) disinfection wipers for Falcon Hollow 2 well malfunctioned. The manufacture representative came out and took it apart. The new parts to fix it are on order. The unit is still under warranty.
- Ken and I are meeting regularly to make a smooth transition in management. He has put together a check list of items to cover and we are working through them.
- Dean and John attended MSU fall water school last month for training.
- **Attached** are the wastewater flow data requested at last meeting.