

**RAE SUBDIVISION COUNTY WATER & SEWER DISTRICT NO. 313**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**November 20th, 2024 at 7 pm**

Present:

Perry Hofferber, President  
Nikki Penniman, Vice President  
Bob Ingram, Board Member  
Andrew Williamson, Board Member  
Rich McLane, Board Member

Kevin Cook, Developer  
James Connolly, Hyalite Eng.  
Ken Ridgway, General Manager  
Val Nolan, Secretary

**ORDER OF BUSINESS:**

The meeting was called to order at 7:00 by Perry Hofferber, Board President. The meeting was held in the maintenance building at RAE Water District.

**PUBLIC COMMENT:**

**APPROVAL OF MINUTES:**

The minutes from the October 2024 board meeting were reviewed. A motion to approve the October 2024 board minutes was made by Nikki Penniman and seconded by Bob Ingram. The motion passed unanimously.

**TREASURER'S REPORT:**

- Payments to CS Structures for office expansion was noted for \$58,804.01 along with payment to Allied Engineering of \$14,849.67 for wastewater PER and two invoices to Hyalite Engineering of \$2,726 for office expansion. It was noted we had approximately \$50,000 more to pay for office expansion construction. A motion was made by Rich McLane and seconded by Andrew Williamson to approve the October 2024 financial. The motion passed unanimously.
- Val noted she had a discussion with Morgan Scarr, our auditor from Amatics CPA firm, concerning the MOU and what the District would need to provide to the auditors concerning the water expansion/MOU. We will need to see actual cost.

**OLD BUSINESS:**

- An update by James Connolly was given concerning water system expansion. James stated well #1 was done with approximate flow of 250 gpm. They are in process of completing well #2. Kevin Cook discussed with the board the proposed elevated water tank and the possibility of community push back due to the view. He was assured that RAE Water Board of Directors are within the legal right to go ahead with the water tank as it has been approved.

- James also gave an update on the wastewater PER. This has been completed and a public meeting will need to be scheduled for presentation. This has tentatively been set for December 9<sup>th</sup>, 2024. Hyalite will notify the public through Bozeman Chronicle.

**MANAGERS REPORT:** Ken

- CS Structures, Inc. is progressing on the RAE Water office expansion. HVAC and electrical items still need to be completed.
- Furniture for the office expansion has been ordered through 360 Office Solutions. There are still several pieces to be ordered.
- John and Colbie continue to repair water meters throughout the district.

**NEW BUSINESS:**

- It was discussed and a motion was made to by Rich McLane to cancel the board meeting in December 2024. This was seconded by Andrew Williamson. The motion passed unanimously. Christmas dinner is December 11<sup>th</sup> at the Ponderosa Social Club. Val will try and get an earlier reservation.
- Board elections per bylaws in December 2024. The Board of Directors decided to do the election at this meeting as we are not having a meeting in December. A nomination for Andrew Williamson for President was made by Rich McLane. A nomination for Nikki Penniman for President was made by Perry Hofferber. The Board voted by ballot and Andrew Williamson was elected President. A nomination for Nikki Penniman for Vice President was made by Rich McLane. A nomination for Rich McLane for Vice President was made by Perry Hofferber. The Board voted by ballot and Nikki Penniman was elected Vice President. The President and Vice President terms will begin January 2025 through December 2028.

**NEXT MEETING:** The next meeting will be held January 15th, 2025, at 7 p.m.

**ADJOURN:** Nikki Penniman motioned to adjourn the meeting at 8:02 and this was seconded by Andrew Williamson. The motion passed unanimously. A special meeting was called by Board President Perry Hofferber for discussion on evaluations.

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